



Chairperson

NAME OF CLUB:

Hungerford Hares

ROLE

Chairperson

RESPONSIBLE TO:

Club Committee

Typical Responsibilities:

- Lead on the efficient running of the club and engage with the club committee to support the club standards
- Chairing regular (quarterly) and extraordinary committee meetings and the Annual General Meetings (AGM)
- Promote the role and responsibilities of the club committee
- Recruiting new committee members, taking into consideration skills, experience, and diversity
- Create opportunities with the existing committee to recruit new committee members who have demonstrated the appropriate skills and experience
- Communicating with various members within the club
- Taking responsibility for personal conflicts of interest and declaring, recording, and managing these appropriately
- Arranging handover or succession planning for the position
- Limited to maximum term of two years. At the second AGM after being elected the incumbent chair must step down.